



BSE Accounting & Consulting

Additional Services



Payroll Processing

- calculate wages and withholdings
- process payroll taxes payments and quarterly returns
- prepare & file Forms W-2 and W-3



Business Registrations and Sales Tax

- assisting with the completion of business registrations
- preparation and filing of sales tax returns



Software Implementation

- assist in the implementation of accounting and payroll software
- coordinate with software company



Temporary Assistance

- assist in accounting and payroll responsibilities during employee leave of absence
- in-person within 45 miles of Trenton, IL
- virtual for all other locations



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